

Program Director

Reports to:

Camp Administrator

Job Purpose:

The Program Director serves as the supervisor and head of the program and counselling staff at camp.

Primary Responsibilities:

1. Onsite Program Development
2. Counsellor and Program Staff supervision and Coordination

Duties and Responsibilities:

The Program Director is expected to:

1. Model good Christian leadership in accordance with the philosophy and purpose of Camp Christopher.
2. Schedule, and supervise all aspects of Christian Education (worship, Bible study, devotions, discussion material) in conjunction with Chaplains.
3. Facilitate, initiate, and promote high quality programs and activities.
4. Be knowledgeable and provide resources for a variety of camp activities (Bible study, games, crafts, activities, etc).
5. Schedule recreational and developmental activities in consultation with the Waterfront Director and Leadership Director (Nature study, crafts, camp skills, games)
6. Oversee, train, encourage and support all on-site counselling staff.
7. Ensure that the camp policies are adhered to by staff and campers.
8. Contact and assist the directors of specialty camps (e.g. Outtrip)
9. In consultation with the Administrator, provide formal evaluation of counsellors.
10. Provide support to the Leadership Director for the facilitation of the LIT program (Leadership in Training)

Qualifications

- First Aid and CPR C
- Experience managing a team or staff
- Ideally, the candidate will have post-secondary training in Education or another related field.
- Knowledge of camp culture will be considered an asset.